#### **Massachusetts Department of Public Health**

# Drug Analysis Laboratory





## Comprehensive Review Checklist

Lab #:	Analyst:
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Review Items	37	D.T.	Not	Comments
	Yes	No	Applicable	Comments
A. Are all the documentation for the comprehensive review present?				
1. Copy of Drug Receipt				
2. Copy Control Card				
3. Copy of Daily Balance Sheet				
4. Copy of Daily Negative Control Sheet				
5. Drug Analysis Form		<del> </del>		
6. Copy of MS Tracking Sheet				
7. Copy of MS Sequence Sheet				
Copy of Tune Report     Raw Data				
10. Copy of Certificate of Analysis				
B. Preliminary Test				
Daily Balance Check Accepted				
Negative Control Check Accepted				
Are all of the notes legible, organized and easy to				
understand?		:		
Do the notes contain a complete and accurate				
description of the evidence?				·
Color Test Performed & Accepted				
Microcrystalline Test Performed & Accepted				
Verify Sampling Technique				
Verify Math Calculations				
Net Weight Documented				-
Are the weights reported appropriately and are				
the proper units noted?				
Macroscopic Test Performed & Accepted				
Microscopic Test Performed & Accepted				
Micromedex Match Accepted				
Literary Search Match Accepted				
UV-Vis Test Performed & Accepted				
GC # Test Performed & Accepted				
HPLC Test Performed & Accepted				

### **Massachusetts Department of Public Health**

Drug Analysis Laboratory Boston, MA.

Comprehensive I	Review	Checklist	
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Lab #:	Analyst:	
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			Not	
Review Items	Yes	No	Applicable	Comments
C. Confirmatory Test (if applicable)		38.0	A. Takes	
Instrumentation				
GC/MS#		6.50	Part Service	English to the second of the s
Tune Performed & Accepted				
QC Mix Present & Accepted				
MS Sequence Log Accepted				
Opening Standard/s Present & Accepted				•
Closing Standard/s Present & Accepted				
Negative Control/s Present & Accepted				
MS Tracking Log Accepted				
Negative Control/s Present & Accepted				
Sample Retention Time Accepted				
Sample Library Search Accepted				
Sample Spectral Interpretation Match Accepted LC/MS/MS #				
Tune Performed & Accepted				
QC Mix Present & Accepted				
MS Sequence Log Accepted				
Opening Standard/s Present & Accepted				
Closing Standard/s Present & Accepted	<u> </u>			
Negative Control/s Present & Accepted				
MS Tracking Log Accepted				
Negative Control/s Present & Accepted				
Sample Retention Time Accepted				1.0
Sample Library Search Accepted				
Bumple Biolary Bear of Tierepred				
Sample Spectral Interpretation Match Accepted				
IR#	File Color			
Internal Polystyrene Present & Accepted			ng ya uniquaniwa kuma kuma kuma kuma kuma kuma kuma kum	
Standard Present & Accepted				
Negative Control/s Present & Accepted				
Sample Library Search Accepted				
Sample Spectral Interpretation Match Accepted				

### **Massachusetts Department of Public Health**

Drug Analysis Laboratory Boston, MA.

Lab#:	Analys	t:		
Review Items	Yes	No	Not Applicable	Comments
D. Reporting	eg Signa		in the Things	THE REPORT OF THE PARTY OF THE
Drug Receipt Completed & Correct				
Control Card Completed & Correct				
Drug Analysis Form Completed & Correct				
Certificate of Analysis Completed & Correct				
Evidence Envelope Completed & Correct				
Evidence Packaging Completed & Correct				
Certificate of Analysis Completed & Correct Evidence Envelope Completed & Correct				
ewer Signature:		Date:		

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Lap#:	Cnemist:	_
Description		Checked
Are all documentation for comprehense Are all the appropriate areas of the drug Does the drug reciept reflect the actual Were the daily negative controls performed were the balances used for analysis of Were the daily balance check performed Are all of the notes legible, organized Do the notes contain a complete and a Do the notes correspond to the actual Are all the testing documents included Are the weights reported appropriately Was the correct choice of sampling tee Has the reviewer checked the wieght of Does the preliminary testing criteria mediate the testing criteria mediate the control card been filled out accurate the reported conclusions scientificed.	frug reciept filled in?  Jual evidence (or is discrepancy noted)?  formed?  documented?  med?  d and easy to understand?  I accurate description of the evidence?  at testing performed?  d with the file?  ly and are the proper units noted?  echnique used?  t calculations, if applicable?  meet the la policy?  megative controls been run and does the the courately and completely?  ically supproted by the included data?  a, drug analysis form, drug receipt and cetitoropriately?  according to the policy of the lab?	
Reviewer:	Date:	

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Review Items	NIA	Yes	No	Cocai	ne Heroir	RX	Marij	Janal Cannah Other
A. Documentation	The same of the sa					, Company		
Drug Receipt				a compression of the control of the		- Programme	Chenyandr once (Malaces, Servi	
Control card					<u> </u>			
Envelope								
B. Preliminary Test		and the second						*
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Negative Control Check					<u> </u>			
Color Test Results								
Crystals			-					
UV-Vis							_	
GC#								
HPLC			<u> </u>				<u> </u>	
Macroscopic			-					
Microscopic								
Micromedex Match		,,,,	-					
Literary Search Match								
Calculations								
Net Weight					<u></u> .		-	
C. Confirmatory Test								
Instrument							10 m	and the second
GC/MS #			Carlo Carlo		102.000	4 10	100000000000000000000000000000000000000	
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QC Mix Present & Accepted			<del> </del>					
Sequence Setup								
Opening Standard/s Present & Accepted				<del></del>				
Closing Standard/s Present & Accepted					[			
Blank/s					<u> </u>			
MS Control Sheet Present								
Blank/s								
Retention Time Acceptance					-			
Library Search > 90%					<u> </u>			

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QC Mix Present & Accepted							
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QC Present & Accepted							
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Control Card			· .				
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Identification of Substance:	
identification of Substance.	

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Review Items	NIA	165	No	06	iates sti	nulants Der	pressants Hal	Ma	rilly	roit	alants
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Drug Receipt						Section 100 Sec		# 17 DE-001 BROOK BROOK BE THE PARTY OF THE		a service service	
Control card							<u> </u>				
Envelope											
B. Preliminary Test							* *				
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UV-Vis								<del>                                     </del>	<u> </u>		<del>                                     </del>
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Microscopic					· · · · · ·			<del> </del>			
Micromedex Match											
Literary Search Match											
Calculations											
Net Weight											
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QC Mix Present & Accepted										
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Spectral Interpretation Match										
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Identification of Substance:	J	 1								

Identification of Substance:	
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